

Committee Minutes

Finance Committee: The 3/18 draft minutes are attached.

Founders' Day: The 3/21 draft minutes are attached.

History Committee: The 3/28 draft minutes are not yet available.

Trails and Open Space Committee: The 3/27 draft minutes are attached.

Planning Board: The 3/25 draft minutes are attached.

Board of Adjustment: Did not meet.

Greensboro ABC Board: Mark Brown's notes on the 3/26 meeting are attached.



FINANCE COMMITTEE MINUTES

MARCH 18, 2024, 6:00PM, SUMMERFIELD TOWN HALL

The meeting was called to order at 6:00 pm.

Members present in person or via conference call: Vicky Bridges, Dee Hall, Rodney Carpenter, Scott Whitaker

Members absent: Alan Abrams, Tim Sessoms, Wendel Parks

Guests present: Don Wendelken

ADOPTION OF MINUTES

Motion: by Whitaker to approve the 2/19/24 minutes as presented. Carpenter seconded. Motion carried unanimously.

PUBLIC COMMENT PERIOD (limited to 3 minutes per speaker): none.

NEW BUSINESS

Auditor's contract for FY2023-2024: Hall presented the contract from C. Randolph CPA, PLLC. It will be her second year auditing the town's financials. Hall and Whitaker stated they had a great experience with the firm last year. Randolph and her team spent hours at the town hall, thoroughly going through bank reconciliations, budget amendments, checks, deposits, credit card bills, all capital expenditures, Council minutes, year-end entries, and all financial records. **Motion:** Bridges, seconded by Carpenter to recommend Council approval of the contract, not to exceed \$10,500. Motion carried unanimously.

Update on Finance Committee's recommendation on Bandera House lease: Hall said the Council did not accept the committee's recommendation to raise the rent at the Bandera House to offset some of the costs of Bandera Park and voted to keep the rent for the tenant at \$500 a month for another year.

OTHER BUSINESS

Budget planning: Whitaker shared the budget calendar and said he and Hall are on schedule. No big picture capital items were discussed by Council at the planning retreat besides de-annexation and updating the Comp Plan. Hall will be making a budget amendment for legal fees concerning continued de-annexation issues and the NAACP complaint. Whitaker updated the committee about the A&Y.

Bridges questioned Whitaker and Hall about whether the town plans to make Laughlin School a Black History Museum as Councilmember DeVaney stated in her requests to the Guilford County Board of Commissioners' meeting and asked why no such plan had been publicly discussed or brought to the finance committee. Whitaker and Hall said they did not know of any plans before DeVaney stated them at the Commissioners' meeting and would bring them back to the committee if they receive any information.



Bridges asked if any budget estimates had been received about Bandera Farms and Whitaker stated they had not.

Bridges asked Whitaker if the Council had engaged him about renegotiating his contract as Clay had stated when the majority Council voted not to renew his contract in February. Whitaker stated he is open to renegotiating it and has requested mediation as his contract states, but no forum has been provided. The Council removed discussing his contract from closed session in the March meeting and they have hired an employment attorney.

Bridges stated she would like it to be on record that she hopes the Council will renew Whitaker's contract. However, if they choose not to retain him, she requests the Council offer Whitaker the full severance provided in his contract. She believes Whitaker deserves contract renewal or his severance because Whitaker has faithfully served the community as manager for 12 years, and to dismiss him with no severance or insurance will further damage our town's reputation. It is costing the town even more legal fees, and other professional managers will not want to come when they see how Whitaker has been treated. Carpenter echoed Bridges' sentiments and feels letting Whitaker's contract expire is shameful.

With no further business to discuss, the meeting was adjourned at 7:08 pm with a motion by Whitaker and a second by Bridges. Carried unanimously.

Vicky Bridges, Chairman

Dee Hall, Finance Officer



FOUNDERS' DAY COMMITTEE MINUTES

MARCH 21, 2024, 3:00 PM, SUMMERFIELD TOWN HALL

The meeting was called to order at 3:03 pm.

Voting Members

Cheryl Gore, Mgr Asst./Events Coordinator
Jeff Goard, Parks & Rec Director
Mitzi Dawson
Scott Whitaker, Town Manager
Dee Hall, Finance Officer
Mark Brown
Tim Sessoms, Mayor

Members absent:
Gordon Vermillion

Guests: none

Ex-Officio/Stakeholder Members

Chief Jenna Daniels, SFD
Lt. Mike Burns, Guilford County Sheriff's Office
Capt. Jay Corbett, Guilford County Sheriff's Office

Ex-Officio members absent:
Lynne DeVaney, Mayor Pro Tem
Sarah Tibbetts, Town Clerk

APPROVAL OF AGENDA AND MINUTES: Mark made a motion to accept the agenda and minutes. Mitzi seconded. Motion carried.

PUBLIC COMMENT PERIOD (limited to 3 minutes per speaker): None.

SPONSORS: Lynne was not in attendance, but Cheryl said sponsorships are coming in but less than last year.

SAFETY AND LAYOUT:

- a. **Road Closures:** Cheryl said DOT has approved the road closures. We kept them the same as last year.
- b. **Deputies/VIPS:** Cheryl will put out the request online. Lt. Burns suggested to be generic instead of specific positions to get more officers in the right places. The Sheriff's Dept will be bringing their DWI Simulator this year.
- c. **Parking Lot:** Dee said Tammy Bridges is happy to allow us to use her parking lot for food trucks again. Cheryl said she also secured the Laughlin School and Dr. Barts' parking lot for handicapped spaces. The car show will be using Sport Auto's parking lot this year as it is closer to the activity.
- d. **Volunteers:** the Merchants' Association has been signing up to volunteer, but we still need more for the parade and golf carts.

ENTERTAINMENT:

- a. **Music:** Cheryl said Revolution Academy, Summerfield Charter and Northern HS have committed.
- b. **Entertainment:** Cheryl said Highland North wants to be on stage now and will work with GSO Performing Arts. Bella Ballerina is signed up for entertainment and for the parade.



- c. History and Trails tents: Mark said the History Committee is moving along with plans. There was no Trails update.
- d. Car Show: Gordon was not present, but he is working on the car show.
- e. Other items: the price of golf carts has gone up, but the bus might be cheaper with a new vendor.

PARADE:

- a. Cheryl has reached out to the Shriners but hasn't heard back.
- b. Mark said Ron Willis has agreed to be the Grand Marshal. Jenna said if he had not, she would have nominated Scott Whitaker to be grand marshal.

VENDORS:

- a. Food: Cheryl said two more vendors are needed and she is waiting for their paperwork.
- b. Craft: all slots are full.

ADVERTISING: Cheryl said the Northwest Observer is now the 3rd Thursday, so our advertisement will run April 18 and May 16.

Jeff suggested black t-shirts for this year, and it was approved by consensus.

With no further business, the meeting was adjourned at 3:36 pm.

Cheryl Gore, Committee Chair

Dee Hall, Secretary



TRAILS AND OPEN SPACE COMMITTEE MINUTES

MARCH 27, 6:00PM, SUMMERFIELD TOWN HALL

Members Present: Jayme Gruen, Neala Jones, Ginger Lambrecht, Paul Lambrecht, Trudy Whitacre

Ex-officio Members Present: Nolan Carter

Others Present: Health Clay (Council Member), Stephanie Jane Edwards

Members Not Present: Dylan Barrick, Cary Gentry, Bill King, Gordon Vermillion, Virginia Brown (ex-officio member)

Meeting called to order at 6:05 pm by G. Lambrecht.

Adoption of minutes from previous meeting. P. Lambrecht made a motion to accept the minutes as written, seconded by Gruen, and approved unanimously.

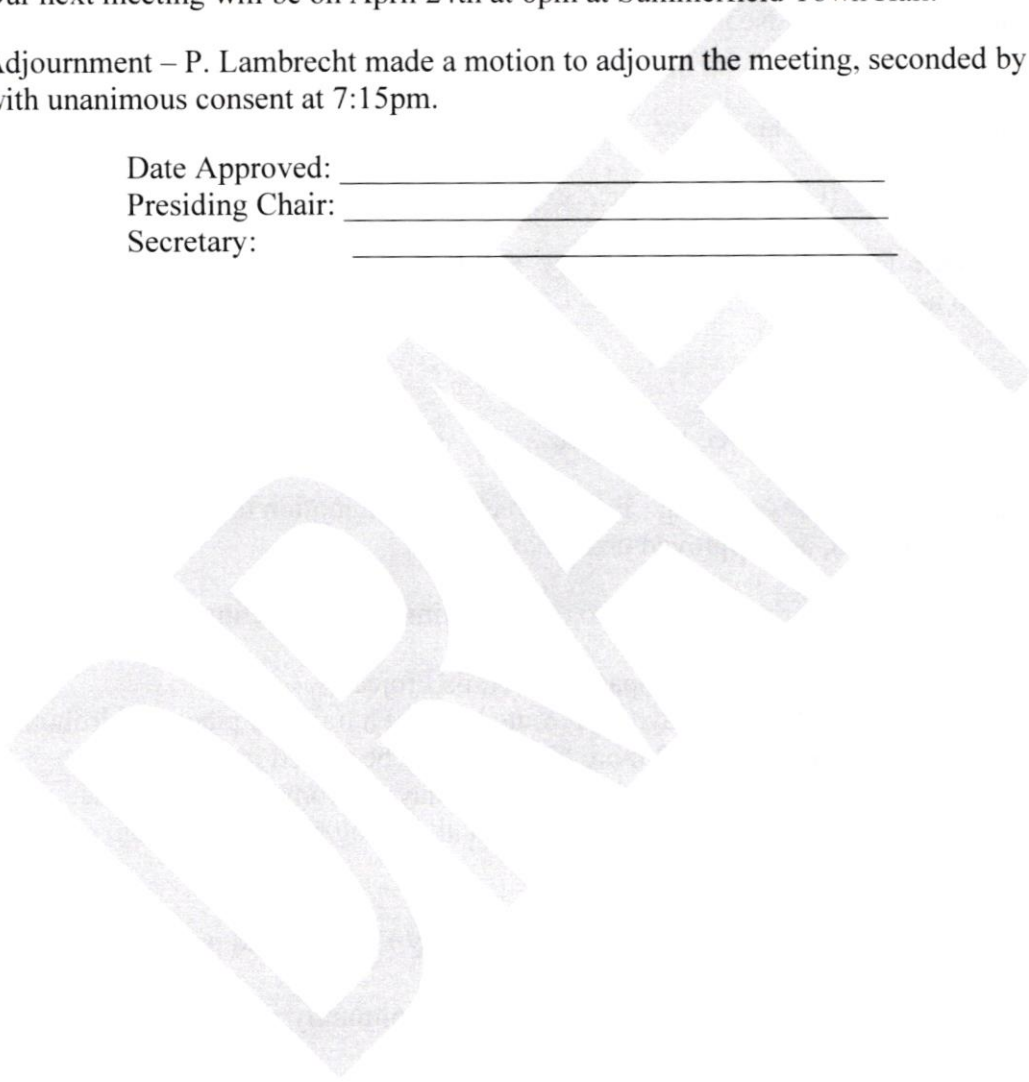
- 1) No public comments were received prior to or at this time of the meeting.
- 2) Summerfield Community Park Open Space and Trails Projects
 - a. On the March 16th trail workday, we rerouted part of a trail and placed 3 birdhouses in the open space area (We have 2 more birdhouses to be placed in the park.)
 - b. We set up our next trail workday for Saturday, May 4th from 9am to 11am at Summerfield Community Park. We will meet at the dog park parking lot.
- 3) Map of Summerfield Park
 - a. Reviewed the map of Summerfield Park created by Edwards and proposed some revisions.
 - b. We plan to print this map for Founder's Day for community members to see.
- 4) TOS Chair position
 - a. G. Lambrecht expressed her intention to step down from the TOS Chair position.
 - b. P. Lambrecht announced his availability to assume the TOS Chair position, with no other individuals indicating interest in assuming the role.
 - c. Gruen made a motion to appoint P. Lambrecht as the TOS Chair, seconded by Whitacre, and approved unanimously.



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- 5) Founder's Day
 - a. Carter suggested that we keep a list of volunteers who can help us with trail work. We could begin collecting this list at the Founder's Day event.
 - b. Jones agreed to maintain the list of volunteers.
- 6) Our next meeting will be on April 24th at 6pm at Summerfield Town Hall.
- 7) Adjournment – P. Lambrecht made a motion to adjourn the meeting, seconded by Gruen, with unanimous consent at 7:15pm.

Date Approved: _____
 Presiding Chair: _____
 Secretary: _____





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PLANNING BOARD MINUTES

MARCH 25, 2024, 6:30PM, SUMMERFIELD COMMUNITY CENTER (5404 CENTERFIELD RD.)

The meeting was called to order at 6:30pm by Feulner and introductions were made.

The following were present:

Planning Board

Richard (Dick) Feulner
 Kathy Rooney
 Trudy Whitacre
 Ron Collier, alternate
 Dawayne Crite
 Clint Babcock (remote via Zoom)

Staff

Brad Rentz, Planning Director
 Sarah Tibbetts, Clerk
 Daniel Bare, Planning Tech.

CONSENT AGENDA

Rooney motioned to approve the consent agenda, the motion was seconded by Collier and carried unanimously. The consent agenda consisted of the meeting agenda and the 2/26/24 draft minutes.

PRESENTATION AND TRAINING RE: PLANNING BOARD ROLES AND RESPONSIBILITIES (Jesse Day & Carter Spradling, Piedmont Triad Regional Council)

Jesse Day with Piedmont Triad Regional Council (PTRC) presented a PowerPoint presentation regarding the roles and responsibilities of Planning Boards in North Carolina which are based on NC General Statutes and local policies. Day allowed for the Board to have discussion and ask questions as needed for clarification purposes. The training lasted approximately 1 hour and 45 minutes.

OTHER BUSINESS

Rentz introduced Daniel Bare, the town's recently hired Code Planning Technician/Enforcement Officer.

Upon motion by Rooney, seconded by Whitacre, and carried by unanimous vote, the meeting was adjourned at 8:14pm.

Richard Feulner, Chair

Sarah Tibbetts, Town Clerk

The March 26, 2024 meeting of the Greensboro ABC Board was called to order by the Chairman, Mr. Jim Galyon. Mr. Galyon read the conflict of interest statement and the minutes of the February meeting were approved.

Retail sales for the Greensboro system for February was \$4,905,290.00 compared to \$4,776,643.00 for February 2023 and increase of 2.7% Mixed beverage sales for February 2024 were \$1,458,570 compared to \$1,421,137 for February 2023 for an increase of 2.6%. Total sales for February were \$6,363,859 compared to \$6,197,780 for February 2023 an overall increase of 2.7%

A monthly listing of all store sales compared to 2023 shows that our Summerfield store had sales of \$191,040.04 for February 2024 compared to \$183,995.35 for February 2023.

Mark E. Brown