

## Committee Minutes

Finance Committee: The 11/21 draft meeting minutes are attached.

Historical Committee: The 11/17 draft meeting minutes are attached.

Trails and Open Space Committee: The 11/16 draft meeting minutes are attached.

Planning Board: The 11/28 draft meeting minutes are attached.

Founders' Day Committee: The 11/7 draft meeting minutes are attached.

Greensboro ABC Board: The 10/25 and 11/22 meeting notes are attached.

Board of Adjustment: The BOA did not meet.



## FINANCE COMMITTEE MINUTES

NOVEMBER 21, 2022, 7:00PM, SUMMERFIELD TOWN HALL

The meeting was called to order at 7:00 pm.

Members present or via conference call: Millie Hoffler-Foushee, Dee Hall, Scott Whitaker, Wendel Parks, Tim Sessoms, Alan Abrams, Vicky Bridges, Rodney Carpenter

Members absent: none

Guests present: Don Wendelken

### ADOPTION OF MINUTES

Whitaker made a motion to approve the 5/24/22 minutes. Carpenter seconded the motion. Carried unanimously.

PUBLIC COMMENT PERIOD (limited to 3 minutes per speaker): none.

### NEW BUSINESS

#### **Grants and projects updates from staff and mayor:**

- **A&Y Greenway:** Whitaker stated the project fell behind schedule when Stewart (contracted engineering firm) failed to have the Threatened and Endangered Species update completed on schedule. NCDOT felt the time can be made up to keep the construction start in 2024. The costs need to be updated as well and he is working with the Stewart to bring it current.
- **Guilford County ARPA funding:** Whitaker updated the committee on the \$5.5M for water infrastructure and the \$2.3M for Bandera Farms awarded from the county's ARPA fund allocations. We have more forms to fill out to ensure compliance with federal ARPA guidelines. The mayor stated he had been in negotiations with Guilford County commissioners and Chairman Skip Alston about acquiring Laughlin School with \$2.2M of the funding. The mayor will keep the committee updated. The deadline for encumbering these funds is the same as the town's ARPA grant: 12-31-2024.
- **Bandera Farms:** Whitaker said all estimated expenses going forward for park development are being covered by grants. We have acquired the house next to Bandera which will provide a better entrance to the park.
- **\$1.1M state grant for water:** Whitaker and Hall updated that the \$1.1M each of the three NW towns received for water must be encumbered by June 30, 2023. The council is working on what to do with this grant. We have not yet received the funds. Council is working on how to best utilize this portion quickly.
- **Audit:** Hall stated the auditor has still not come and the audit will be late again this year. She has been ready for months, but the firm is short staffed and over booked. The committee directed her to put out an RFP in January for a new auditor next year.



OTHER BUSINESS

None.

With no further business to discuss, the meeting was adjourned at 7:48 pm with a motion by Whitaker and a second by Sessoms. Carried unanimously.

\_\_\_\_\_  
*Mildred Hoffler-Foushee, Chairman*

\_\_\_\_\_  
*Dee Hall, Finance Officer*

DRAFT



HISTORICAL COMMITTEE MINUTES  
November 17, 2022, 6:30 pm, Summerfield Town Hall

1. The meeting was called to order by Bruce Petersen, Chair at 6:20pm.

**Voting Members Present:** Bruce Petersen, (Chair), Mark Brown (Vice Chair), Gary Brown, Andy Schlosser, Mia Malesovas, Loren Sterling, and Heather Buttonow (Secretary).

**Voting Members Absent:** Troy Stanliff and Jennings White.

**Non-Voting Members Present:** Ken Robinson.

**Guests:** Jim Buttonow, Barbara Scianna, and Rodney Joslin.

2. Unanimous Approval of minutes from 10/29/22 meeting.
3. No Public comments.
4. "A Moment in History" with Rodney Joslin, President of the Old North State Detectors. Rodney gave an interesting presentation and discussed his Club's work in metal detection at historical sites, and how he could help with Summerfield's historical sites at the Charles Bruce home and the Summerfield historical buildings. His presentation and findings were very insightful and worth considering for historical research in Summerfield. Ken suggested the use of archaeological GPS mapping, detailed documentation, and preservation to all historical finds in efforts to preserve the historical integrity.
5. Old Business:
  - A. Hopewell Church History and Visit to Guilford College Quaker Archives – Mia, Gary, and Ken discussed their research for Revolutionary maps and roads pertaining to the Summerfield area. They researched articles of meeting house and possible roads. The Guilford College Quaker Archives will be used for future references and research for the committee.
  - B. RR Freight Shed – Gary gave the committee the welcoming news that the Freight Shed is near completion. The wood has been added to finish the shed's repairs, and the next step will be moving the shed to its permanent site and a historical marker will be placed directly on the shed. Also, Gary will request a quote for the repairs to the Bugle Boy Memorial site on Highway 150 and will present at the next meeting.
  - C. Historical Markers- Andy discussed the many markers that are pending. There is a proposal for a single marker to include the three historical buildings in Summerfield: Brittain Store, Martin House, and Gordon Hardware. The committee is waiting on more information and final approval from the Town Council.
  - D. Gordon Hardware Archiving – Mark and Ken updated the committee on the continued efforts to finish packing the final items and moving to Summerfield Community Center for storage. Also, they are waiting on approval for the large historical items that need to remain with the build. And lastly, they are waiting on a response from WFMY to see if the many historical films that are in the building are of interest to them or if WFMY has legal rights to the films.
  - E. Soldiers Graves Pass Off - Bruce has no updates.
  - F. Peace Church Work - Gary has no updates.

- G. Oral Histories—Heather and Andy will schedule and conduct oral history of Summerfield residents: Mrs. Weeks (103 yrs old), Mary Jane Gordon, and Mark Brown. Heather will archive and provide subtitles of the Wilson Store interview with Pam Wilson Fox.
- H. Historical Mapping Effort—Bruce continues his research. Gary will compile more information and research to further their efforts for mapping roads and historical sites in Summerfield.

6. New Business

- A. Summerfield Historical Preservation: Bruce discussed with Town Councilmen the efforts to possibly expand the historical sites and buildings for preservation beyond the current Historical District in Summerfield. There is more discussion and research into the historical district possibly including other historical properties for preservation.

B. Renewal of Saunders Inn 3D Video—Heather presented a video of the “Looking Glass” company of what they have to offer of 3D videos of historical sites, buildings, gardens, locations, etc. that would include amazing 3D video that has interactive and informative views. Gary discuss using this company to showcase Summerfield historical buildings and sites. The committee found that this would be an interesting and interactive way to display the history of Summerfield and there was a motion for approval to move forward to schedule the service. Gordon Hardware and Martin House will be first on the list.

7. Next meeting date December 15,2022 at 6:30pm at the Summerfield Town Hall.

8. Adjournment 8:15pm.

Recorded: Heather Buttonow

Approved: Bruce Petersen



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## TRAILS AND OPEN SPACE COMMITTEE MINUTE

NOVEMBER 16, 2022, 6:00PM, SUMMERFIELD TOWN HALL

Members Present: Cary Gentry, Neala Jones, Bill King, Ginger Lambrecht, Paul Lambrecht, Trudy Whitacre, Jane Doggett (ex-officio member)

Others Present: Randy Schmitz (representing Oak Ridge Trails Committee), Joel Deaton (representing mountains to Sea Trail Committee), Don Wendelken

Members Not Present: None

Meeting called to order at 6:10pm by G. Lambrecht

- 1) Adoption of minutes from the previous meeting. King made a motion to accept the minutes as written, seconded by Gentry, and approved unanimously.
- 2) Public comments
  - a. G. Lambrecht read a letter stating safety concerns with the parking lot at the corner of Summerfield Road and 220. This is near the trail entrance to the A&Y Greenway and the tunnel under 220. This letter was discussed at the Summerfield Town Council Meeting earlier this week.
  - b. Later in the meeting, Wendelken shared concerns about trailhead parking lots and trail entrances. He stated that safety must come first when planning trail entrances and parking.
- 3) Tunnel plaque for NW/N Art Students - Cheryl Gore (Town Manager Assistant/Events Coordinator) ordered the plaques and they should arrive soon.
- 4) Dog Park Updates and Action
  - a. Temporary 'Future Summerfield Dog Park' sign is up at the site of the future dog park
  - b. Town of Summerfield staff have received three fencing quotes and they will make the selection.
  - c. Each fencing companies that submitted a quote, plan to get the fencing installed by the end of January.
  - d. We need to set up a day to clean up the dog park floor of the large mulching remnants. We will wait till the leaves are dispersed a bit before planning this volunteer activity
  - e. After the fencing is up, trails that were disturbed during tree removal will be rerouted around the dog park to connect to existing trails.
- 5) Oak Ridge and Mountains to Sea Trail updates –Randy Schmitz (Oak Ridge Trail Committee) and Joel Deaton (Western Guilford Task Force Leader of MST)



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- a. Trail plans for Oak Ridge - Schmitz described where future Oak Ridge trails will be placed that come near Summerfield town borders. He will share a map with us on where they plan to put trails.
  - b. Mountain to Sea Trail updates – Deaton shared updates on MST trail plans near us and discussed the progress of the future Piedmont Greenway.
- 6) The next monthly meeting will be on Wednesday, Dec 21<sup>st</sup> at Summerfield Town Hall
- 7) Adjournment – Gentry made a motion to adjourn, seconded by King, and unanimous consent at 7:30 pm

Date Approved: \_\_\_\_\_  
 Presiding Chair: \_\_\_\_\_  
 Secretary: \_\_\_\_\_

XXXXXXXXXX



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**P L A N N I N G   B O A R D   M I N U T E S**

NOVEMBER 28, 2022, 6:30PM, SUMMERFIELD COMMUNITY CENTER

The meeting was called to order at 6:30pm by Feulner and introductions were made.

The following were present:

**Planning Board**

Richard (Dick) Feulner  
Clint Babcock  
Clark Doggett  
Kathy Rooney  
Trudy Whitacre

**Staff**

Brad Rentz, Planning Manager  
Sarah Tibbetts, Clerk  
Bob Hornik, Attorney

**CONSENT AGENDA**

Babcock motioned to approve the consent agenda and to add public comments to the agenda after item 6, before the code of ethics discussion. The consent agenda consisted of the meeting agenda and minutes for 10/24. The motion was seconded by Doggett and carried unanimously.

**PUBLIC HEARING /action re: RZ-04-2022 (request to rezone ±3.75 acres of a ± 43.9-acre property located at 6317 US-158, from the Agricultural (AG) district to the Residential (RS) district)**

Rentz presented the request to the board, orienting them with a map of the parcel. He explained the current zoning, size of the property, and surrounding parcels. Rentz stated that the planning department found the request to be consistent with the Comprehensive Plan and the UDO.

*Feulner opened the Public Hearing at 6:37pm for comments.*

Erin Petty (applicant), 6325 US-158, Spoke on her family’s behalf for the request. She stated they recently moved to Summerfield in January and the rest of her family hopes to move down from Ohio and build together on the property. She expressed her love for her property and her vision for it, as well as her love for the area of Summerfield. She stated she felt the request is consistent with parcels in the area, neighboring properties, and the Summerfield vision.

The board asked Petty questions to better understand the layout of her property.

Babcock asked Fire Chief Johnson to give his professional opinion due to the property currently having one road access to US-158. He stated there was a nearby hydrant and water point for the fire department, he had no issue with the property. He did ask for good signage to be placed on the road to mark the property for the fire department to access in the event of an emergency.

*With no further public comments, Feulner closed the public hearing at 6:48pm.*

Babcock motioned to approve the request due to the consistency with the towns adopted comprehensive plan because of appropriate sidewalk, bikeway, and trail system, community character preservation, transportation improvements, water supply and sewage treatment options, and appropriate housing and residential development, and is reasonable and in the public interest because it maintains or promotes the public health, safety, and general welfare, complies with all