

APPENDIX 2: REQUIRED INFORMATION FOR OBTAINING A BUILDING, SIGN, USE/LOCATION, EVENT, FLOODPLAIN AND GRADING PERMIT

Information	Building	Sign	Use/Location	Event	Floodplain	Grading
Plot Plan, for requirement see...	App. 1	App. 1	App. 1		Section 9.7	
Address of job	X	X	X	X	X	X
Name, Address and Telephone of... Property Owner	X	X	X	X	X	X
Building Contractor	X	X	X			
Grading Contractor						X
Name of Subdivision or Development	X		X		X	X
Plat Book and Page Number	X		X		X	X
Tax Map Number	X		X		X	X
Township		X		X		X
Type of Sewage Disposal (i.e. Public Sewer, Septic Tank etc.)	X		X	X		
Type of Water Supply (i.e. Public Water, Private Well etc.)	X		X	X		
Proposed Use (i.e. single family, church, garage etc.)	X		X	X		
Application Type (new, addition, alteration or installation)	X	X	X			
Construction Plans, as required by...	NC Building Code	Section 6.1	NC Building Code			
Erosion Control Plan, if disturbing greater than one acre	X		X		X	X
Watershed Development Plan, if job is located in designated watershed	X		X		X	X
Heated Square Feet	X					
Unheated Square Feet	X					
Number of Stories	X					
Number of Rooms, do not count baths, foyer, etc.	X					
Number of Baths	X					
Type of Heat and Air Conditioning	X					

Information	Building	Sign	Use/Location	Event	Floodplain	Grading
Subcontractor(s) Name and License Number:						
Electrical	X	X	X			
Plumbing	X		X			
Mechanical	X					
Electrical Power Company	X	X	X			
Gas Power Company	X					
Type of Sign		X				
Dimensions of Sign		X				
Sign Illumination (electrical contractor)		X				
Master Sign or Common Sign Plan, if required		X				
Name, Address and Telephone Number of Sponsor or Organizer				X		
Dates of Event				X		
Financial Responsibility/Ownership Form						X
Manufactured Dwelling only... Year and Model Name			X			
Name, Address and Telephone Number of Setup Contractor			X			
If to be located in Manufactured Dwelling Park Name of Park			X			
Space Number			X			