



C O U N C I L M I N U T E S M A R C H 3 1 , 2 0 2 0 , 6 : 3 0 P M , S F D T O W N H A L L

The meeting was called to order at 6:30pm by BJ Barnes. It was noted that attendance at the meeting was closed to the public due to the pandemic and state-of-emergency declarations but was being live streamed on the Town's Facebook page. The following were present:

Council

BJ Barnes, Mayor
 Tim Sessoms, Mayor Pro-tem
 Lynne Williams Devaney
 John O'Day
 Teresa Pegram
 Reece Walker

Staff

Scott Whitaker, Town Manager
 Lance Heater, Town Clerk

APPROVAL OF AGENDA

Devaney made a motion to approve the agenda, which was seconded by Sessoms. Pegram questioned whether Council was following the Guilford County state-of-emergency declaration and the Town's Continuity of Operations Plan (COOP) in holding the meeting, contending that the meeting was not essential. Whitaker stated that the meeting was in compliance with the emergency declaration given that fewer than 10 persons were gathered. By a vote of 4-1 (Pegram opposed), the motion passed.

REPONSE TO CORONAVIRUS (COVID-19) PANDEMIC

- A. Republic Services (requested service changes during pandemic):** Whitaker reported that Republic Services had requested certain changes to services during the pandemic: 1) that only items contained in carts would be collected; 2) suspension of yard waste services; 3) suspension of bulk waste collection; and, 4) approval to dispose of recyclables in the event of high contamination or disruptions in processing capabilities. Whitaker proposed an end date and suggested 5/15. Upon motion by O'Day, seconded by Devaney and carried unanimously, Council authorized the service changes as proposed through the end of all emergency orders applicable to the Town or 5/15, whichever comes first.
- B. Founders' Day 2020 (postpone or cancel):** Whitaker requested that Council either cancel or postpone the event (scheduled for 5/15-16) due to the pandemic. Postponement was discussed and the consensus was that it would not currently be possible to schedule an alternate date. There was consensus to have a no-charge, special event for citizens after the emergency situation is concluded. Upon motion by Sessoms, seconded by Devaney and carried unanimously, Council cancelled the Founders' Day event for 2020.
- C. Other related matters:** Upon motion by Sessoms, seconded by Walker and carried unanimously, Council cancelled the 4/14 regular Town Council meeting and rescheduled the regular 5/12 meeting to 5/19. Whitaker noted that the line item budget would be released on 4/20 as scheduled. Pegram questioned whether the Town should be operating under its COOP, to which



Town Hall: POB 970, 4117 Oak Ridge Road, Summerfield, NC 27358
 ph: 336-643-8655 / fax: 336-643-8654 / www.summerfieldnc.gov

Whitaker responded that there were two situations which triggered plan activation: 1) loss of critical infrastructure or primary work location; or, 2) loss of staff necessary to carry out central functions. Whitaker stated that since neither situation had occurred, activation of the COOP was not necessary. There was a discussion of the possibility of closing Town Hall to the public. Whitaker reiterated that citizens were encouraged to communicate by email or telephone and that the Town had seen much reduced in-person citizen contact. In response to a question from Devaney, Whitaker stated that staff felt comfortable in continuing to work from Town Hall, due to the ability to maintain distances and reduced citizen traffic. Whitaker also stated that the Town had a limited technological capability of enabling employees to work from home.

Upon motion by Devaney, seconded by Sessoms and carried unanimously, the meeting was adjourned at 7:22pm.

BJ Barnes, Mayor

Lance G. Heater, Town Clerk