



C O U N C I L M I N U T E S F E B R U A R Y 2 0 , 2 0 1 8 , 9 : 0 0 A M , S F D T O W N H A L L

The meeting was called to order at 9:00am by Gail Dunham. The following were present:

Council

Gail Dunham, Mayor
 Dena Barnes, Mayor Pro-tem
 John O'Day
 Teresa Pegram
 Todd Rotruck
 Reece Walker

Staff

Scott Whitaker, Town Manager
 Lance Heater, Town Clerk
 William Hill, Town Attorney

Dunham introduced Frayda Bluestein, Distinguished Professor of Public Law and Government, UNC School of Government and Peg Carlson, Director of the UNC School of Government's Center for Public Leadership and Governance. Bluestein provided an overview of legal roles and responsibilities in the council-manager form of government in North Carolina. Items addressed were sections of NCGS 160A relating to corporate powers, general powers of mayor and council, role of the mayor, role of mayor pro tempore, quorum, voting, appointment of city manager, powers and duties of manager, duties of city clerk, and appointment and duties of city attorney. Bluestein responded to a number of specific questions from the Mayor and Council members. Bluestein concluded by referencing the Town's Code of Ethics (Policy 2010-001), which was required by statute.

The meeting was recessed at 10:02am and reconvened at 10:07am, with Whitaker having been excused from the rest of the meeting.

Carlson explained that her portion of the meeting would be oriented toward planning for a future session which might center on clarifying the roles and expectations of Mayor, Council, and Manager as well as possibly discussing rules of parliamentary procedure.

Carlson then facilitated a discussion among Mayor and Council members toward that goal. Carlson posed the question, "What would success in a future session look like?" O'Day stated there needed to be a working relationship between the Mayor and Manager. Barnes stated that success to her would involve working toward common goals. Walker said success to him would be in defining roles and being able to work together. Rotruck cited improved communication, stating that the new Council members had come into a hostile environment. He said success would involve being acknowledged, respected, and effectively communicated with as a board member. Pegram said members should address one another with respect and civility. Dunham said members should address the issue of "What do we want this town to look like?" Dunham expressed agreement with Rotruck's remarks, also citing a lack of orientation for new Council members. Dunham stated there should be no personal attacks.

Carlson said there seemed to be a consensus that the next session should focus on clarifying roles between Mayor, Council members, and Manager in order to create a more effective team. Dunham asked what could be done to demonstrate to the public that Council's desire was to keep



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Summerfield rural and to have a unified message on that subject. Carlson suggested that it may not be possible to address clarifying roles and expectations as well as presenting common goals for the Town in one half-day session. Carlson stated that having some success in clarifying roles should lead to future progress in other areas, such as defining common goals. It was the consensus of Council to meet again with Carlson in order to work toward clarifying roles and expectations. A special called meeting would be held 3/17 from 9:00am to 1:00pm at the Summerfield Community Center and lunch would be provided.

Upon motion by Walker, seconded by Rotruck and carried by unanimous vote, the meeting was adjourned at 11:19am.

Gail Dunham, Mayor

Lance G. Heater, Town Clerk