



C O U N C I L M I N U T E S J U L Y 1 0 , 2 0 1 8 6 : 3 0 P M , S F D C O M M U N I T Y C E N T E R

The meeting was called to order at 6:30pm by Gail Dunham. Danny Janes, pastor of Liberty Wesleyan Church, provided the invocation, followed by the Pledge of Allegiance. The following were present:

Council

Gail Dunham, Mayor
 Dena Barnes, Mayor Pro-tem
 John O'Day
 Teresa Pegram
 Reece Walker

Staff

Scott Whitaker, Town Manager
 Dee Hall, Finance Officer
 Carrie Spencer, Planning Director
 Lance Heater, Town Clerk

CONSENT AGENDA

Upon motion by O'Day, seconded by Walker, and carried unanimously, the consent agenda was approved (after removal of proposed items 4D, 4E and 4F and relocating them to 12B, 12C and 12D). This included the meeting agenda, open and closed session minutes for 6/12/18 and open session minutes for 6/26/18 (with two minor changes), and secondary road addition resolutions (Birkhaven Dr., Braelands Dr., Briardenn Dr., Shadow Creek Dr., Carlson Ridge Ct.,).

ANNOUNCEMENTS

Whitaker reminded those present of the upcoming 7/14 music-in-the-park event. Dunham stated that she had been attending meetings of the Piedmont Triad Regional Council as the Town's representative and that membership dues were \$0.21 per capita.

EMERGENCY SERVICES REPORTS

- A. **Summerfield Fire District:** In June, the fire district ran 17 fire-related calls, 60 EMS calls, and 18 other calls for a total of 95 calls for service; 10 car seats were installed; 422 citizens were reached in fire prevention efforts.
- B. **Guil. Co. Sheriff's Dept.:** District 1 responded to 118 calls in Summerfield in June; there were 3 part-1 crimes; all crimes declined 20% in District 1 in June.
- C. **Guil. Co. Emergency Services:** There were 66 calls for service in June.

COMMITTEE / BOARD / EVENT REPORTS

- A. **Finance:** There was no meeting in June.
- B. **Historical:** Elizabeth Ingram reported that 2 historical markers were in the process of being installed and that the next meeting was scheduled for 7/26.
- C. **Trails & Open Space:** Jane Doggett reported the committee had a tent at the music-in-the-park event and at a Summerfield Farms' music event. The committee is still working on trail mapping and the next meeting is scheduled for 7/25.



ATTACHMENTS FOR COUNCIL'S INFORMATION

Council received the following information, with no action being taken: committee minutes, event after-action reports, and the financial report for June.

PUBLIC COMMENTS

Carol Carter, 5505 Hempstead Drive, Greensboro, stating she was a former Town planner, spoke regarding preservation of the Gordon Building and Martin House, legal issues related to the UDO re-write, and affordable housing.

Andrew Broom, 7000 Lake Henson Drive, spoke in support of Finance Officer Dee Hall, asked that Dunham produce emails to fill his public records request, and read a prepared statement in support of the "no confidence" motion and vote at the 6/12 meeting.

Tim Stamp, 6691 Fagen Road, asked for information related to the water study.

Beth Kaplan, 7979 Highfill Road, presented information related to the salary paid Dana Luther during her tenure as a Town employee.

Dwayne Crawford, 1106 Highway 150 West, provided information related to the proposed charter amendment concerning the term of office of Council members appointed to fill a vacancy.

Dana Luther, 5406 Deer Trail Road, spoke about alleged personal attacks made against her in the Northwest Observer and on social media and commented on the Town's fund balance.

COUNCIL AND MANAGER RESPONSE TO COMMENTS

Responding to an earlier question, Whitaker stated that the water feasibility study had considered all potential water sources for the northwest area, Greensboro wouldn't likely be a provider but Timmons would discuss sources more, and the next mayor/managers' meeting was scheduled for 7/17.

BUSINESS FROM TOWN MANAGER

A. Committee appointments/reappointments: Whitaker presented information regarding appointments/reappointments to committees and the following actions were taken:

Finance: Upon motion by Oday, seconded by Walker and unanimous vote, Alan Abrams was reappointed to a 2-year term ending 7/20. Upon motion by Barnes, seconded by O'Day and unanimous vote, Vicky Bridges was reappointed to a 2-year term ending 7/20. Upon motion by Barnes, seconded by Walker and unanimous vote, Millie Hoffler-Foushee was reappointed to a 1-year term ending 7/19.

Historical: Upon motion by Barnes, seconded by Walker and unanimous vote, Bill Heroy was reappointed to a 1-year term ending 7/19. Upon motion by Barnes, seconded by Walker and unanimous vote, Anna Heroy was reappointed to a 1-year term ending 7/19. Upon motion by Barnes, seconded by Walker and unanimous vote, Elizabeth Ingram was reappointed to a 1-year term ending 7/19. Upon motion by Barnes, seconded by Walker and unanimous vote, Pat Juszczak was reappointed to a 1-year term ending 7/19. Upon motion by Barnes, seconded by



Walker and unanimous vote, Mary Jane Gordon was reappointed as an ex-officio member to a 1-year term ending 7/19. Upon motion by Barnes, seconded by Walker and unanimous vote, Richard Thornburg was reappointed as an ex-officio member to a 2-year term ending 7/20. Upon motion by Barnes, seconded by Walker and carried unanimously, Linda Southard was appointed as an ex-officio member to a 1-year term ending 7/19 (as a stakeholder representative of the DAR). Upon motion by O'Day, seconded by Barnes and unanimous vote, Gary Brown was appointed to a 2-year term ending 7/20. Upon motion by O'Day, seconded by Barnes and unanimous vote, Bruce Petersen was appointed to a 2-year term ending 7/20. Upon motion by O'Day, seconded by Barnes and unanimous vote, Andy Schlosser was reappointed to a 2-year term ending 7/20. Upon motion by O'Day, seconded by Barnes and unanimous vote, Sam Schlosser was reappointed to a 2-year term ending 7/20. Upon motion by O'Day, seconded by Barnes and unanimous vote, John Plybon was reappointed to a 2-year term ending 7/20.

Trails & Open Space: Whitaker noted that Martin Webb had relocated to Greensboro, but still desired to be involved with the Committee. Upon motion by Barnes, seconded by O'Day and carried unanimously, Martin Webb was reappointed as an ex-officio member to a 2-year term ending 7/20 (as a stakeholder representative of non-resident users of Summerfield trails).

- B. Role of Zoning Board re: UDO Draft:** Whitaker stated that the UDO Review Committee had presented its final report to the Zoning Board. The purpose of this agenda item was for Council to provide guidance to the Zoning Board regarding its role in reviewing the UDO in order to make a recommendation to Council. Zoning Board Chairman Richard Feulner and Vice-chair Jeff Davis were present and reviewed the Board's progress and the process which had been followed since the 5/21 meeting when the UDO Review Committee presented its report. Feulner stated that the Board would be reviewing the UDO in detail and expressed appreciation to Spencer for her Board assistance. Council consensus was that the Board should proceed with its review in detail with the goal of presenting a draft UDO to Council in the first quarter of 2019. Council expressed appreciation to the Board and staff for its work.
- C. Zoning Board appointment:** Upon motion by O'Day, seconded by Walker and carried by unanimous vote, Council appointed Ryan Moats as an alternate member of the Zoning Board to a 3-year term ending 7/21.
- D. Replacement of Public Records Request Policy:** Whitaker stated that a new Public Records Request Policy had been drafted. The draft policy was simplified in that it states the Town will comply with NCGS Chapter 132 and eliminates the need for every request to be reviewed by the Town Attorney. Dunham stated that she would prefer the proposal be reviewed by the UNC SOG and that the policies of other municipalities be reviewed. Pegram asked that language be added clarifying that responses to requests that did not involve any paper copies being produced would not be chargeable unless they are otherwise chargeable under the special service fee provision. Upon motion by O'Day, seconded by Barnes and carried unanimously, Council approved the policy (with the change suggested by Pegram) as Policy 2018-001.
- E. Reports, updates or comments:** Whitaker reported that substantive site improvements had been completed on the Bugler Boy historical marker site. Also, in response to a request from Whitaker, Council agreed that Whitaker could proceed with procuring the equipment necessary to video record Council meetings and to stream them online. Pegram asked that consideration be



given to recording committee meetings as well. Whitaker explained that staff was not always available at committee meetings and the request addressed Council meetings only.

BUSINESS FROM MAYOR AND COUNCIL

- A. Scheduling of presentation re: open house for A&Y Greenway (south):** Council suggested that a presentation be scheduled prior to Council's 8/14 meeting. Whitaker stated he would check with Stewart about availability.

The Mayor declared a recess at 8:58pm. The meeting resumed at 9:05pm.

- B. Surplus Office Property resolution:** Upon motion by Walker, seconded by O'Day and carried unanimously, Resolution 2018-004 was approved authorizing the donation of surplus office property to certain charitable organizations.
- C. Council budget amendment #7 (FY17-18):** Upon motion by Walker, seconded by Barnes and carried unanimously, amendment #7 to the FY17-18 budget was ratified.
- D. Audit contract (Gibson & Company, PA):** Upon motion by Walker, seconded by O'Day the audit contract for FY18-19 with Gibson & Company was ratified.
- E. Reports, updates or comments:** Pegram reported that she had been having technical issues with her email and was attempting to comply with public records requests but was hindered by these problems. Dunham asked that the Town charter be made easier to locate on the Town web site. In response to an inquiry from Dunham, Whitaker explained that staff had put all charter-related components into one combined "Charter Document" pdf file so that all could be found in one location.

Upon motion by Barnes, seconded by O'Day and carried unanimously, the meeting was adjourned at 9:45pm.

Gail Dunham, Mayor

Lance G. Heater, Town Clerk