



C O U N C I L   R E T R E A T   A G E N D A

JANUARY 26, 2024, 5:00PM–8:00PM & JANUARY 27, 8:30AM–2:30PM, SFD TOWN HALL

*(The retreat will be audio recorded for public access but will not be streamed on the town’s Facebook page.)*

**Vision statement:** “Summerfield is a town that respects the history of the community and balances growth with the preservation and utilization of our natural, cultural, fiscal, and citizen resources to enhance our quality of life and our small-town identity.” *(May 2008)*

FRIDAY, JANUARY 26, 5:00PM–8:00PM

—— *(Mama Ginna’s meals available for participants prior to start)* —————

- 1. Call to order & introductions *(Mayor Sessoms)*
- 2. Meeting agenda *(for both Friday & Saturday)*
- 3. Retreat roles, ground rules, & decorum *(Facilitator Adam Schull, PTRC)*
- 4. Review of participants’ stated retreat goals *(Facilitator)*
- 5. Comprehensive Plan: *(Facilitator & Manager)*
  - A. Town vision statement
  - B. Common objective areas *(how we are doing in each area & barriers)*
  - C. Update/overhaul process
- 6. Recess until Saturday at 8:30am

**Note:** *The facilitator will lead and help Council identify goals and strategies to meet them. The person in parentheses to the right of each topic is expected to introduce, lead, or present core information for facilitated discussion based on knowledge of the item, department, etc.*

**Reminder:** *Please turn off sounds and alerts on cell phones and other electronic devices during the meeting.*



SATURDAY, JANUARY 27, 8:30AM-2:30PM

----- (muffins, fruit, juice, coffee available prior to start) -----

7. Call back to order (Mayor Sessoms)  
 8. Roles within a Council-Manager form of government (Deputy General Counsel Tom Carruthers, NCLM)

----- (recess for 10-minute break; move as needed) -----

9. Council:  
 A. Republic Services trash/recycling (CM DeVaney)  
 B. Consolidated Committee Ord.; communication with Finance Committee (CM DeVaney)  
 C. King & Co. lobbyist contract (CM Hamilton)
10. Administration Department:  
 A. Capital Improvement Plan (CIP) projects & updates (Manager)  
 B. Projects & Initiatives spreadsheet (Finance Officer)

----- (recess at 12:30pm for lunch; Bistro 150 meals available for participants) -----

11. Parks & Recreation Department:  
 A. Events (Manager Assistant/Events Coordinator)  
 B. Department/facility needs & recommendations (SCP, SPP, SAP) (P&R Director)
12. Planning Department:  
 A. OSM-V text amendment & de-annexation threat (CM Hamilton)  
 B. UDO text amendment needs (Planning Director)  
 C. Department needs & recommendations (Planning Director)

----- (recess for 10-minute break; move as needed) -----

13. Brainstorming & consensus building (Facilitator)  
 (facilitated discussion about major goals & developing strategies to meet them)
14. Prioritizing goals, associated needed actions, & lead person(s) (Facilitator)
15. Adjournment (2:30pm at the latest) (Mayor Sessoms)

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