

Introduction of incoming Planning Director Carrie Spencer

Attachment(s): no

MEETING DATE: AUGUST 9, 2016

STAFF COMMENTS / RECOMMENDATION:

Carrie Spencer is a sixteen-year Summerfield resident and former town planning employee. She currently works as the Town of Jamestown's Planner and will begin her Planning Director role for Summerfield August 17.

Carrie's educational background includes a BS in Civil and Environmental Engineering and those skills were initially utilized in Army service. She has served Summerfield, Guilford County, and Jamestown in various land-use planning roles for over nine additional years and acquired certification from the American Institute of Certified Planners. (AICP certification is a nationwide, independent verification of planners' qualifications.)

Her specific knowledge of and experience with both Summerfield and Guilford County will be invaluable and Carrie is respected among area professionals. She served several years on the town's Zoning Board and also chaired its Town Core Committee. She knows the community well and her involvement spans the Girl Scouts of America, Community Lutheran Church, and the US Pony Club. Carrie and her husband Brent have two children, Garrett and Lydia, who will be graduating college in the near future.

The town's departmental goal centers around planning expertise, great customer service, and stability. Carrie has the experience, proven temperament, motivation, and enthusiasm to lead Summerfield's planning efforts as it hires an additional Planner to meet growing needs and moves forward.

NOTES:

TOWN COUNCIL COMMENTS / ACTION:



A&Y Greenway (south) alignment alternatives

Attachment(s): yes

MEETING DATE: AUGUST 9, 2016

STAFF COMMENTS / RECOMMENDATION:

The town is under contract with Stewart (an engineering firm) to provide planning and design services for the southern portion of Summerfield's proposed A&Y Greenway. The discussion will focus on alignment/route alternatives within the area of the pedestrian tunnel under US-220. Based on initial conversations with two affected property owners, the proposed route emanated from the tunnel in a west-southwest direction into Greensboro's watershed. This routing no longer seems a viable connection between the tunnel and watershed area.

Stewart, the Summerfield Trails and Open Space Committee, and GUAMPO have recently discussed alternative approaches to safely connect future A&Y users from the east side of US-220 and potential solutions are challenging. Two maps from Stewart are attached for review and will be available during a separate, "drop-in" informational meeting to be held prior to the Council meeting from 4:30pm to 6:30pm at the community center. That meeting's purpose is collect citizen input and answer questions about the greenway project and plans and all are welcome.

Stewart representatives will present alternatives and answer questions during the Council meeting. The hope is that Council can give further direction.

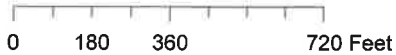
NOTES:

TOWN COUNCIL COMMENTS / ACTION:



Atlantic and Yadkin Greenway (South)

- Base Alignment
- Strawberry Rd Alternate
- Culvert Section
- US 220 Alternate
- Potential Trailhead





Base Trail Alignment
2.7 Miles
~\$2.8 M

Culvert Connection
1,300 Feet
~\$405,000

220 Connection
.75 Miles
~\$800,000

Strawberry Connection
.9 Miles
~\$775,000
Trailhead
\$100,000

TOWN OF Summerfield

Atlantic and Yadkin Greenway (South)

- Base Alignment
- Strawberry Rd Alternate
- Culvert Section
- US 220 Alternate
- ★ Potential Trailhead

0 500 1,000 2,000 Feet



Historical Committee appointment (new)

Attachment(s): yes

MEETING DATE: AUGUST 9, 2016

STAFF COMMENTS / RECOMMENDATION:

Richard Thornburg has recently applied for a volunteer position on the Historical Committee. There is one resident opening and a recommendation is expected at the Council meeting. Relevant sections of the Consolidated Committee Ordinance include:

HC purpose: Advises regarding the town's heritage and promotes the preservation and restoration of historically-relevant buildings, properties, and other significant resources per Policy Area 11: Historic Preservation of the Comprehensive Plan; oversees Town Hall's museum.

Appointment and terms for all committees:

- Applications for committee membership shall be forwarded by the Town Clerk or Town Manager to a Town Council subcommittee consisting of the Mayor Pro-Tem and a designated Council member. The subcommittee shall evaluate and/or interview each applicant in a timely manner and make an appointment recommendation to Council. Committee members serve solely at the pleasure of Council and it shall make all appointments.
- Each member may serve concurrently up to three, two-year terms (six years total).

HC membership: ...shall include seven to nine residents (excluding ex-officio membership).

HC qualifications: Knowledge of and interest in history, heritage, culture, architecture, or historic preservation; professional experience in one or more of these subject areas.

Definition of "resident": a Town of Summerfield citizen who resides inside the corporate town limits.

NOTES:

TOWN COUNCIL COMMENTS / ACTION:



HISTORICAL COMMITTEE ROSTER UPDATED JULY 2016

"Membership shall include seven to nine residents. Ex-officio membership may be granted to a designated representative of any stakeholder group approved by Council, but does not count toward the nine-voting-member maximum."

Resident/voting members:

Linda Southard
4109 Oak Ridge Rd, SFD
(H) 643-4823 (C) 399-5525
lindasouthard@outlook.com
Member since 10/01 (7th term)
Reappt. 6/16, Term exp. 7/17

Bill Heroy
7713 Summerfield Rd, SFD
(H) 643-3934, 430-7120/7304
Heroywa@gmail.com
Member since 5/11 (3rd term)
Reappt. 6/15, Term exp. 7/17

Anna Heroy
7713 Summerfield Rd, SFD
(H) 643-3934, 430-7120/7304
Heroywa@gmail.com
Member since 5/11 (3rd term)
Reappt. 6/15, Term exp. 7/17

Elizabeth Ingram
3301 Tanner Ct, SFD
(H) 644-6120
eingram@triad.rr.com
Member since 5/11 (3rd term)
Reappt. 6/15, Term exp. 7/17

Patricia Juszcak
7401 Summer Wind Ct, SFD
(H) 298-4181 (C) 207-6578
Member since 8/08 (5th term)
Reappt. 6/16, Term exp. 7/17

John Plybon
7708 Betsy Bruce Ln, SFD
(H) 643-5683
Member since 6/14 (2nd term)
Reappt. 6/16, Term exp. 7/18

Andrew (Andy) Schlosser
7557 Dubach Rd, SFD
(H) 643-0550 (C) 456-2199
sgtandy@att.net
Member since 3/16 (1st term)
Appt. 3/16, Term exp. 7/18

Sam Schlosser
7206 Haw Ridge Rd, SFD
(H) 643-3411 (C) 339-5998
Sgtsam_2000@yahoo.com
Member since 3/16 (1st term)
Appt. 3/16, Term exp. 7/18

Non-voting ex-officio member

Mary Jane Gordon
305 Grassy Meadow Ct, GSO 27410
(H) 299-6107
Member since 3/31/08 (5th term)
Reappt. 7/16
Term exp. 7/18

Chair: Linda Southard
Vice-chair: Elizabeth Ingram
Secretary: Patricia Juszcak
Treasurer: Patricia Juszcak



COMMITTEE

EMPLOYMENT APPLICATION



APPLICANT INFORMATION			BOARD/COMMITTEE APPLYING FOR:					
last name	THORNBURG	first	Richard	m.i.	A	preferred name	Richard	
street address	8116 SPOTSWOOD ROAD							
city	Summerfield	state	NC	zip	27358			
phone	508-7228	email	THORNBURGKJ237@Gmail.com					
Do you have any felony convictions that relate to fitness for membership?		yes <input type="checkbox"/>	no <input checked="" type="checkbox"/>	If yes, explain.				
Do you currently serve on a town committee?		yes <input type="checkbox"/>	no <input checked="" type="checkbox"/>	If yes, explain.				
Do you have any immediate family members that currently serve on a town committee?		yes <input type="checkbox"/>	no <input checked="" type="checkbox"/>	If yes, explain.				
Most boards/committees meet in the evenings. Are you available for night meetings?						yes <input checked="" type="checkbox"/>	no <input type="checkbox"/>	

WHY DO YOU WANT TO SERVE ON THIS BOARD/COMMITTEE:

TO LEARN MORE ABOUT THE HISTORY OF SUMMERFIELD AND NORTHERN GUILFORD COUNTY AND MAKE IT AVAILABLE TO OTHERS

RELEVANT KNOWLEDGE, SKILLS, OR EDUCATION

Please attach a resume or tell us about any skills, experience, or education you may have relative to this committee/board. This may include the following: school, apprenticeships, vocational training, training in the United States military, classes or workshops you have attended, special-job related skills and qualifications acquired from employment, professional registrations, licenses or certifications, and/or other training or experience.

DON'T HAVE MUCH EDUCATION PERTAINING TO THIS FIELD. BUT I ALWAYS LIKE HISTORY AND HAVE READ + STUDIED MUCH.



COMMITTEE
~~EMPLOYMENT~~ APPLICATION



ETHICS AND CONFLICTS OF INTEREST:

The Town of Summerfield requires that all committee/board members adhere to the following code of ethics included in the Consolidated Committee Ordinance (O-2015-02). Each committee member is expected to act in a manner to maintain their integrity and independence, yet be responsive to the interests and needs of the town, Council, and staff.

1. Committee members shall understand the committee's role as an advisory one and respect the decisions made by the Council and staff.
2. Committee members have legitimate interests (economic, professional, and vocational) of a private nature. Committee members shall not be denied, nor should they deny to other committee members or citizens the opportunity to acquire, retain, and pursue private interests, economic or otherwise, except when conflicts with their responsibility to the public cannot be avoided. Committee members must exercise their best judgment to determine when this is the case.
3. Committee members will understand that the actions of their committee may interfere with, or be counter to, the actions of another committee of the Town. When this occurs, it is incumbent upon committee members to properly discuss the issues arising from such conflict and be willing to accept the decisions made by other committees, staff, and Council as acting in the best interest of the citizens of Summerfield.
4. Committee members should conserve town resources in their charge and employ town equipment, property, funds, and personnel only in legally-permissible pursuits and in a manner that exemplifies excellent stewardship.
5. Committee members have a fiduciary duty (see "Definitions") to the town and committee, not their own or other private interests. Any possible fiduciary conflicts shall be disclosed to the committee, Town Manager, and Council.
6. At the Council's discretion, a background check may be performed on any committee applicant.

By signing below, you are agreeing that you will abide by the above ethics and all rules of procedure established by the Town of Summerfield for volunteer committee/board members.

DISCLAIMER AND SIGNATURE

I certify that all of the statements made in this application and any attached documents are true, complete, and correct to the best of my knowledge and belief and are made in good faith. I understand that any false statements or information may be grounds for rejection of my application or dismissal if appointed.

Signature Richard A. Thomas Date 6/30/16

The Town of Summerfield is an Equal Opportunity Employer (EOE) and considers applicants without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of a non-job-related medical condition or handicap, or any other legally-protected status.

Please mail completed application form to:
Town of Summerfield, Attn.: Town Manager, PO Box 970, Summerfield, NC 27358
or hand deliver to: 4117 Oak Ridge Road, Summerfield, NC 27358.